



SAMPLE LETTER #2 – DECLARATION CLOSING SCHOOLS

To School Officials:

Three Rivers District Health Department in collaboration with Nebraska Health and Human Services, Nebraska Department of Education and local school officials is ordering all schools to close immediately due to the pandemic flu epidemic in our community. If you have any questions regarding this declaration, please call Three Rivers District Health Department at 402-727-5396 or toll free at 866-727-5396 or your local school officials at (insert number here).

Because the virus is spread easily from person-to-person, it is no longer safe for children to attend class. Colleges, day care center and preschools have also been ordered to close.

Please inform your student's parents and guardians immediately that school facilities will be closed to all activities, including sport and non-academic events, and may remain closed for an extended period of time (for example, up to 6 weeks).

The purpose of closing schools is to decrease contact among children to decrease their risk of getting sick and to limit the spread of infection.

Three Rivers District Health Department will keep school officials updated as the situation changes. A press release is being issued to inform the public of this declaration.

Sincerely,

Jeff Kuhr, Ph.D., Executive Director
Three Rivers District Health Department